



OFFICIAL TIMELINE

(Flexible based on Board direction)

East Side Union High School District Superintendent Search

Note: *Blue italicized text* indicates Board Participation

NOV-DEC 2020	November 30	District receives proposals
	December 8	<i>Proposal Presentations; notice of award and contract, December 17</i>
JAN-FEB 2021 Phases 1-4	January 21	<i>Board confers with consultants and determines characteristics, skills & qualities desired in a new superintendent; Board publicly announces timeline and procedures for superintendent selection</i>
	February 3 and 4	Consultants confer with staff and community designated by the Board to receive input; Online survey is posted to district website January 26-February 5
	January-February	Consultants identify potential candidates; Development and posting of recruitment materials and Position Description
	February 8 and 15	Advertising and active recruitment; Ad appears in <u>EdCal</u> (Two consecutive publications)
FEB-MAR 2021 Phase 5	February 26, 5:00 PM	Deadline for applications
	February	Consultants complete comprehensive reference and background checks on applicants
	March 24, (4:30 PM) Special Meeting	<i>Board confers with consultants, reviews all applications and selects candidates to be interviewed; (closed session only)</i>
APR 2021 Phases 6-8	April 16-17 (9:00 AM) Special Meeting	<i>Board interviews candidates; selects finalist(s) (closed session only)</i>
	Late April	<i>Board completes the validation process of the leading candidate and makes final determination</i>
	May 6	<i>Board approves superintendent contract at a regularly scheduled board meeting</i>
JULY 1 2021 Phase 9	Or sooner (as mutually agreed)	New superintendent begins

Approved January 21, 2021